

THE ULTIMATE ENTERTAINMENT SYSTEM



The ultimate fun experience

SPOTLIGHT is a modular system that enables a venue to tailor it to their needs, whilst allowing instant upgrades to bring in additional features on a pay-as-you-use basis.



www.dransfields.com

Spotlight support desk 0113 532 3428

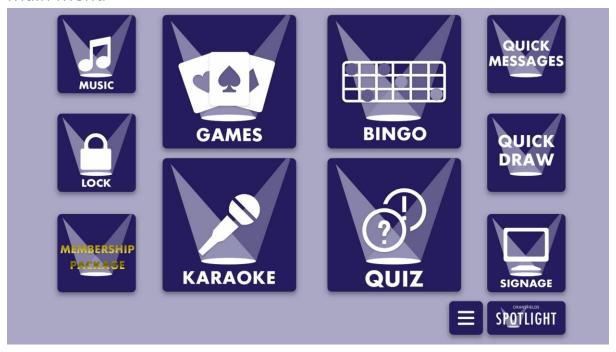
spotlight@dransfields.com



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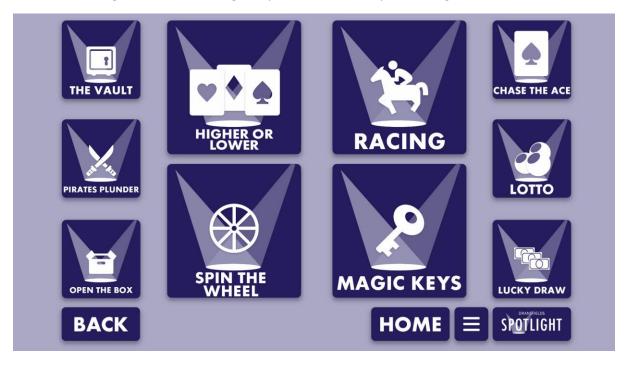
#### Main Menu



Everything that Spotlight can do can be accessed from the main menu.

### Games

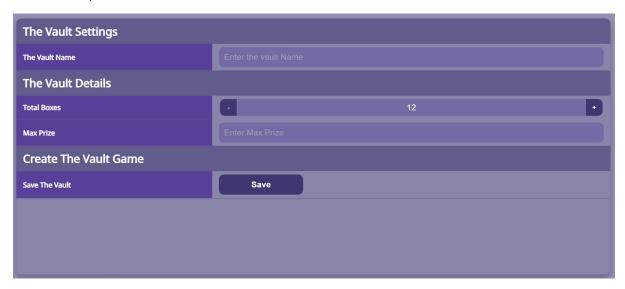
To start up Games, hit the 'Games' button from the main menu. This will display all the games available. Clicking on the icon of the game you want will take you to the game.



#### The Vault

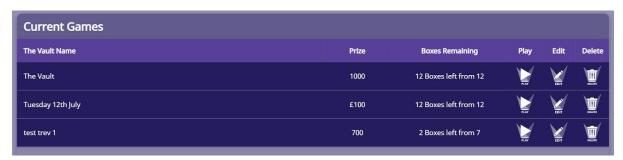
To create a game of The Vault hit the add button at the bottom of the screen.

Enter the required details:



When done, press 'Save.'

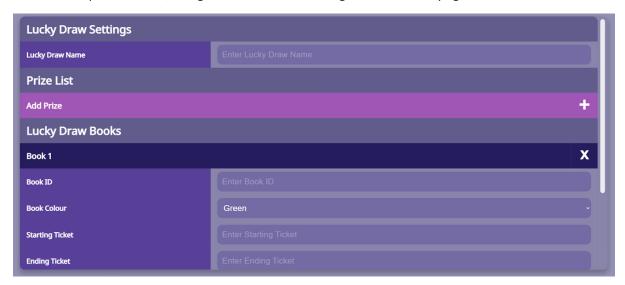
The game will show in the list of Current Games. To the right of the game there will be three buttons, to play the game, hit 'Play. To edit the game, press 'Edit" and to delete the game press 'Delete' on the corresponding line:



### Lucky Draw

To create a game of The Vault hit the add button at the bottom of the screen.

Enter the required details, using the scroll bar on the right to move the page down:



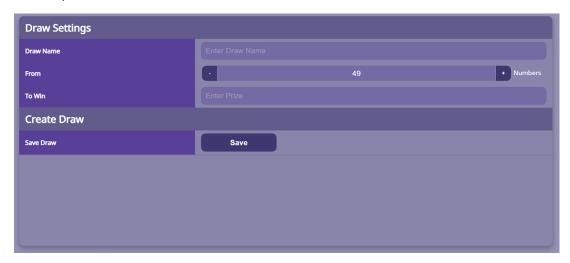
When all the details are added, press 'Save'.



#### Tote

To create a game of Tote hit the 'Add' button at the bottom of the screen.

Enter the required details:



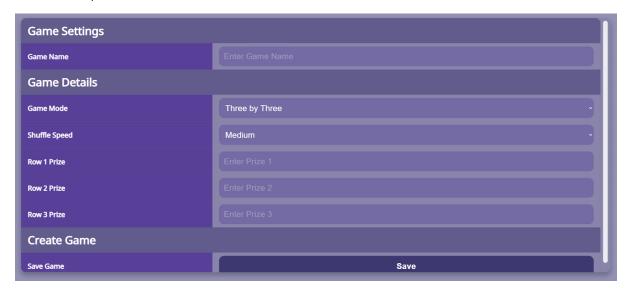
When all the details are added, hit 'Save'.



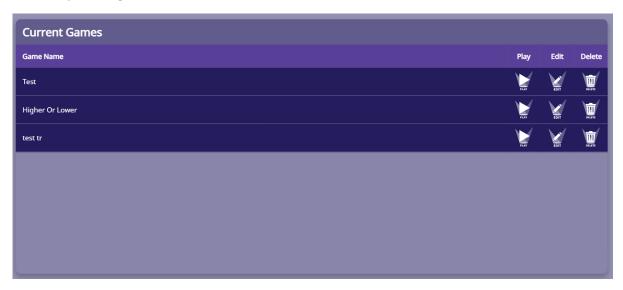
# Higher or Lower

To create a game of Higher or Lower hit the 'Add' button at the bottom of the screen.

Enter the required details:



When all the details are added, hit 'Save'.



# Spin the Wheel

To create a game of Spin the Wheel hit the 'Add' button at the bottom of the screen.

Enter the required details using the scroll wheel to move down the page:

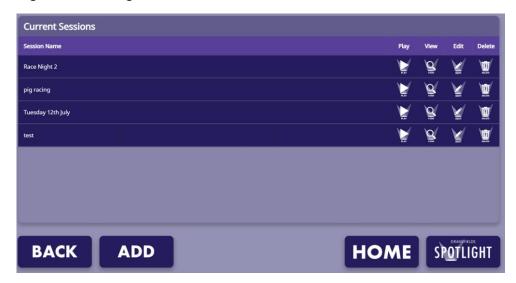


When all the details are added hit 'Save'.



### Race Night

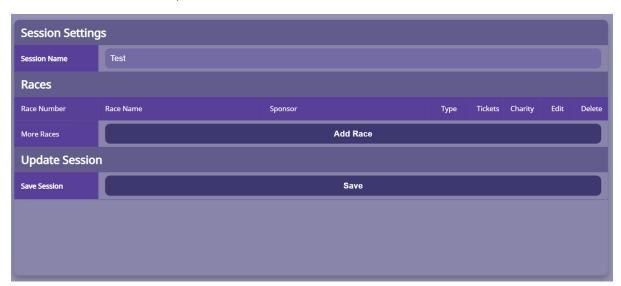
To create a game of Race Night hit the 'Add' button at the bottom of the screen:



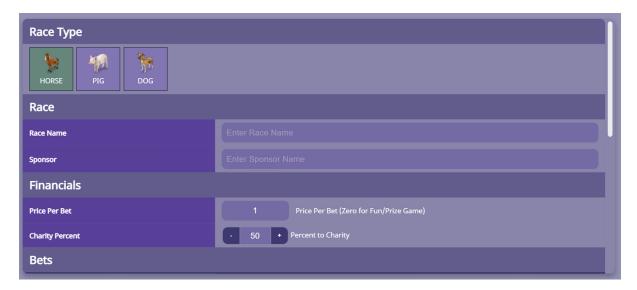
Give the session a name and hit 'Save':



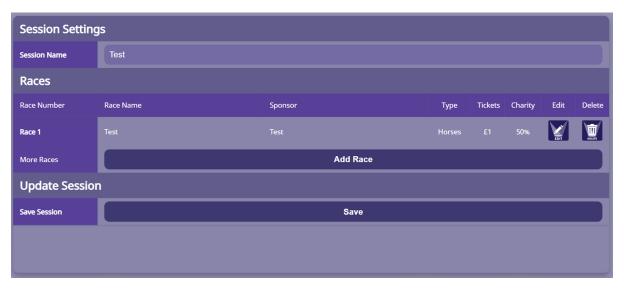
To add a race to the session, hit 'Add Race':



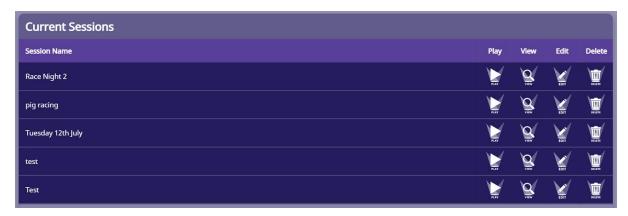
Enter the required details while using the scroll bar to move down the page and choose an animal to race, when done hit 'Add Race':



Hit 'Add Race' to add another race to the session, hit 'Edit' to edit the delete and hit the 'Delete' button if you want to delete the race:



If you are happy with the session, hit 'Save'. You will then be returned to the main menu of race night:

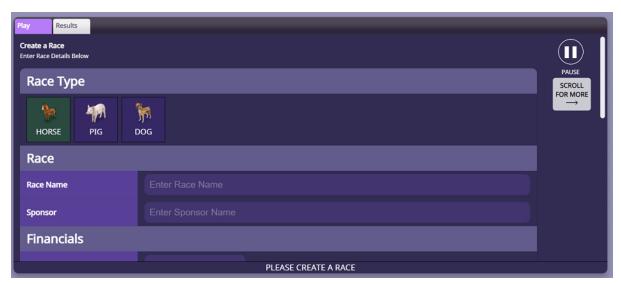


To play a session hit 'Play', to view a session hit 'View', to edit a session hit 'Edit' and to delete a session hit 'Delete'. When hitting play the following screen will display:



To start the race hit 'Start Racing'.

Here you will be able to amend the session, if you are happy with the session press, 'Start Race':



And then hit 'Star Race' in the top right-hand corner again:



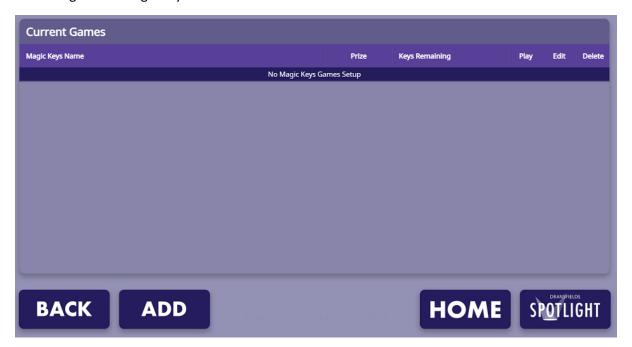
From the top right-hand corner, you will be able to control the race:

To stop the race hit 'Cancel' or the 'Home' button at the bottom of the screen that will return you to the main menu:



#### Magic Keys

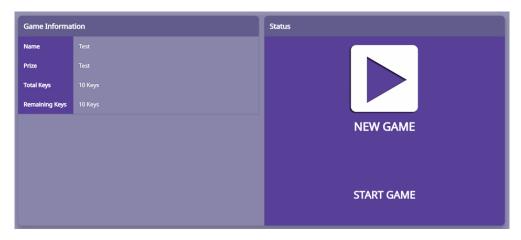
To add a game of Magic Keys hit the 'Add' button on the bottom of the screen:



Enter the required details and press 'Save':



This will add your game to the list of 'Current Games'. To play a session hit 'Play', to view a session hit 'View', to edit a session hit 'Edit' and to delete a session hit 'Delete'. When hitting play the following screen will display:



Hit 'Start Game' to begin the game and follow the instructions on the screen to continue the game.

You can hit the 'Home' button to return to the main menu.

#### Pirate's Plunder

To create a game of Pirate's Plunder hit the 'Add' button:



Fill in the required details:



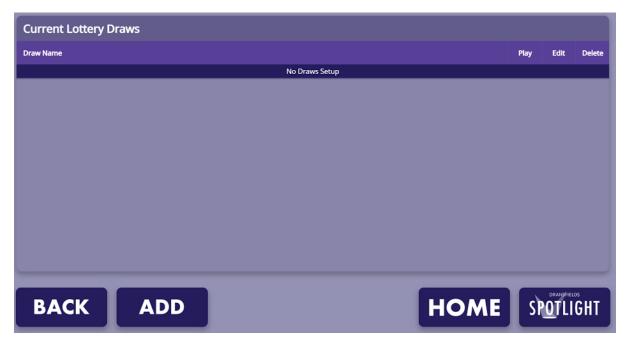
When all the required details are added hit the 'Save' button. This adds the game to the list of 'Current Games':



#### Lotto

To play Lotto, hit the 'Lotto' button:

To add a game of Lotto press the 'Add' button:



Fill in the required details and then press the 'Save' button:



This will add your game to the list of 'Current Lottery Draws'.

#### Open the Box

To play Open the Box hit the 'Open the Box' button.

To add a game of Open the Box hit the add button:



Fill in the required details, and hit 'Save' when done:



This will add the game to the list of 'Current Games'.

#### Chase The Ace

To play Chase the Ace, tap the 'Chase the Ace' button on the game menu. Follow the instructions on screen to start and play the game.

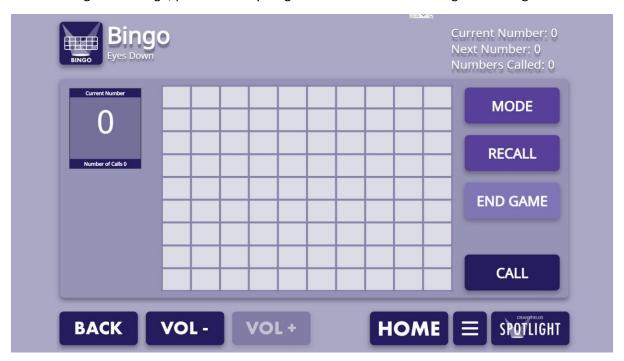
Bingo

To play bingo hit the 'Bingo' button on the main menu.



To return to the main menu, hit 'Home" or 'Back. To control the volume of Spotlight, use the 'Vol –' to decrease the volume and the 'Vol +' button to increase it.

To start the game of bingo, press the 'Play Bingo!' button. This will start a game of bingo:



To call a number, hit the 'Call' button.

To recall a number, hit the 'Recall' button.

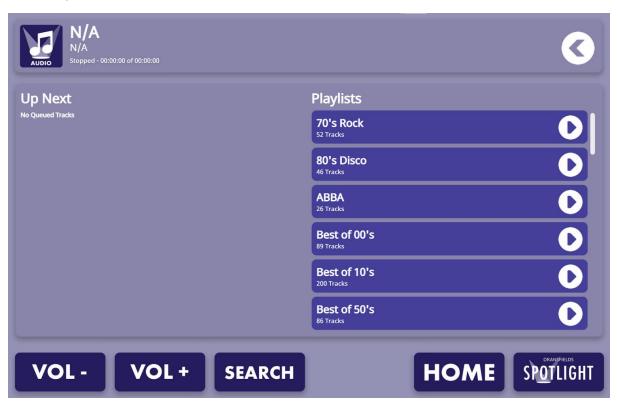
To end the game, hit the 'End Game' button.

To change the mode of bingo that is being played, tap 'Mode', the following options will display:



#### Music

To start up some music, hit the 'Music' button on the main menu.

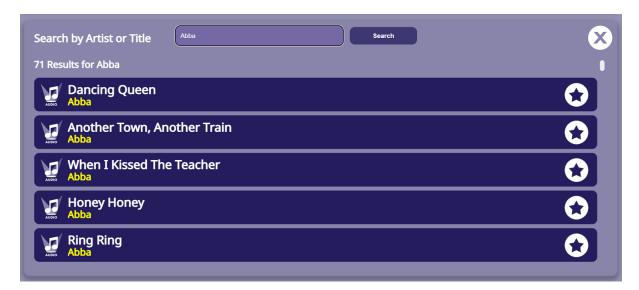


At the top of the screen, you can see what track is currently playing. On the left, you can see what is up next to play and on the right, you can select from a list of playlists to play music. Hit the play button on the right to start any of these playlists.

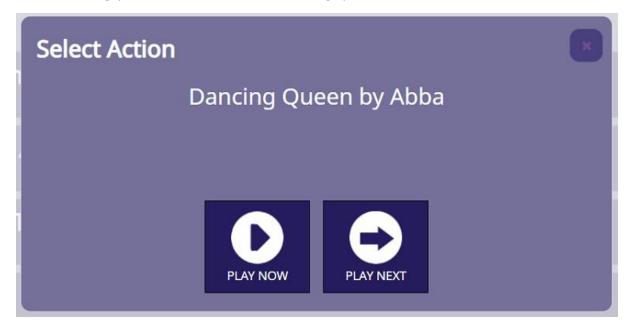
To search for tracks, hit the 'Search' button at the bottom of the screen:



Tap the search terms bar and type the artist or song you are looking for.

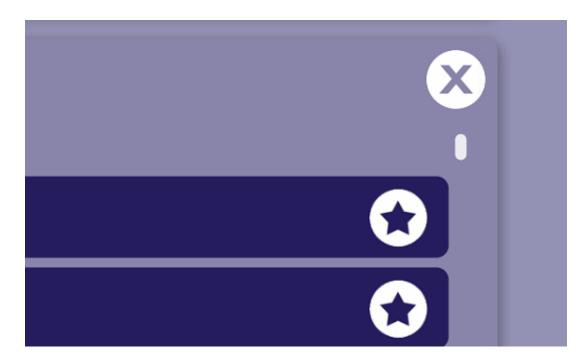


To select a song, press the star button. This will bring up this box:



To play the song now, hit 'Play Now' to queue the song, and hit 'Play Next'.

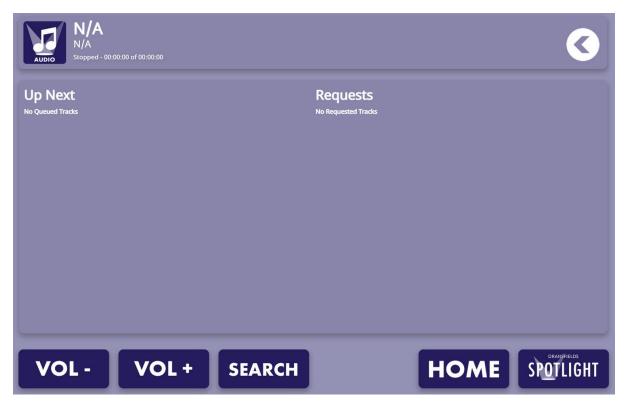
The song will then show in the corresponding list back on the music menu which you can go back to by hitting the small cross on the right:



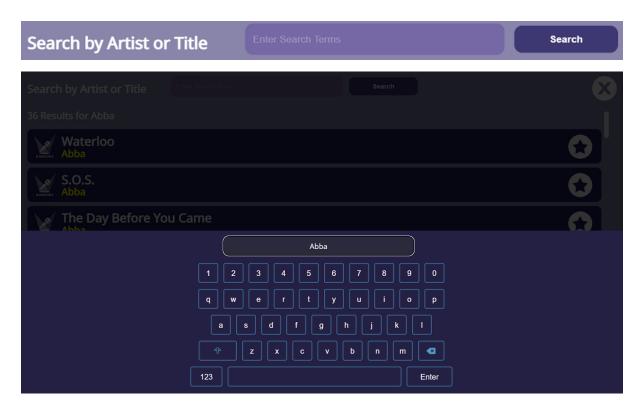
# Karaoke

To start up karaoke, hit the 'Karaoke' button on the main menu.

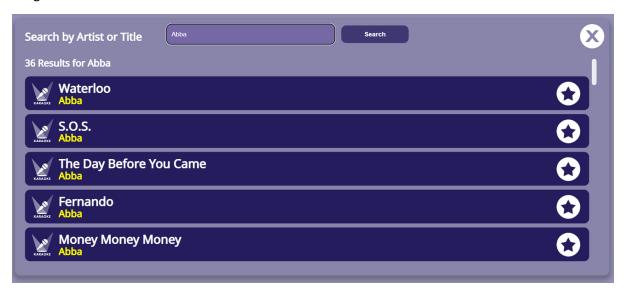
At the top you can see what track is currently playing and below it queued and requested tracks will be displayed in a list:



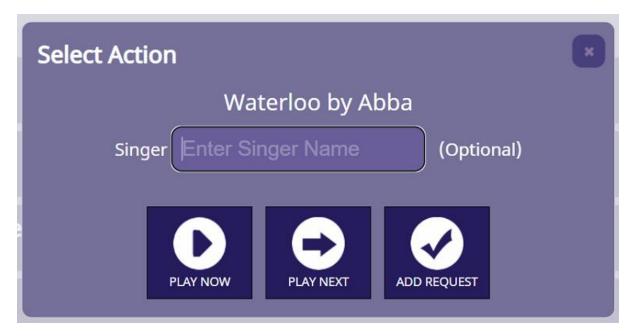
To add a track hit the 'Search' button. Tap the search terms bar, this will bring up a keyboard showing you can now type:



When you have typed your artist or title, press enter on the keyboard or the screen and a list of songs under that title or artist will be listed:



To add the song hit the star button. Enter the details of the singer:



To play the song now, hit 'Play now' to play it after the current song, press 'Play Next' to add it to the list of requests, and hit 'Add Request.'

If you select play next or add request it will be listed in the corresponding list:

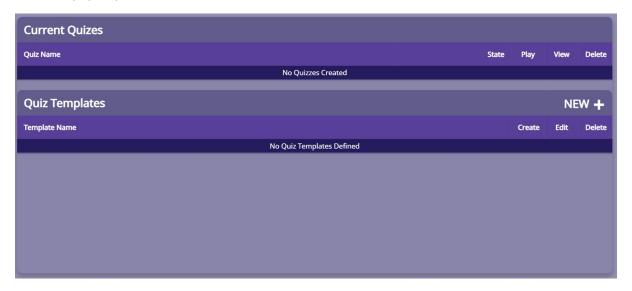


Press the star button if you want to play the song next, play it now or delete it:

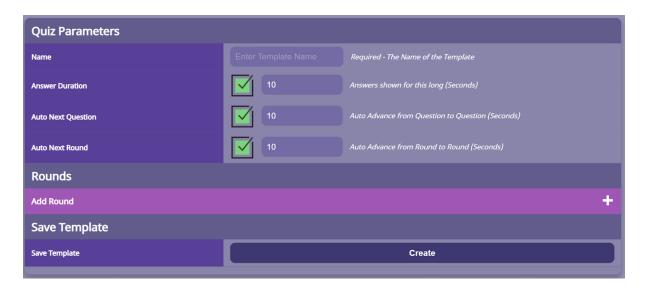


### Quiz

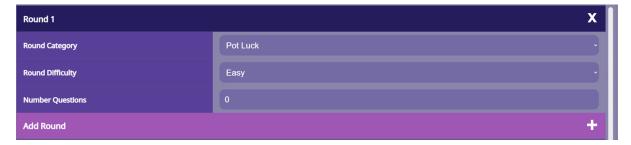
To start up quiz, press the 'Quiz' button on the main menu.



To create a new quiz, hit the new button on the 'Quiz Templates' list:



Give the quiz a name and set the settings as needed. To add a round, press the plus button on the bright purple line. Enter the details required, if another round is required hit the plus button again:

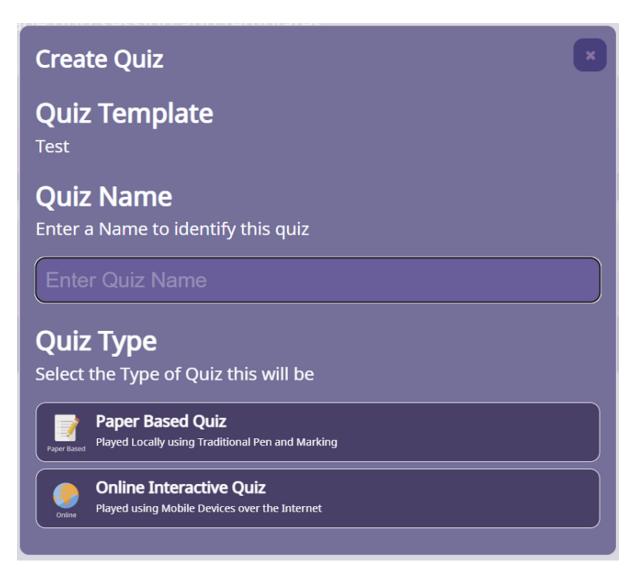


When all required rounds are added hit the 'Create' button. The created template will then display in the list of templates:

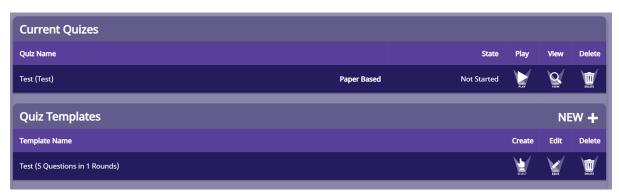


To create the quiz, hit the 'Create' button, to edit the template hit 'Edit' and to delete the template hit 'Delate'.

When the quiz is created the following dialogue box will show:



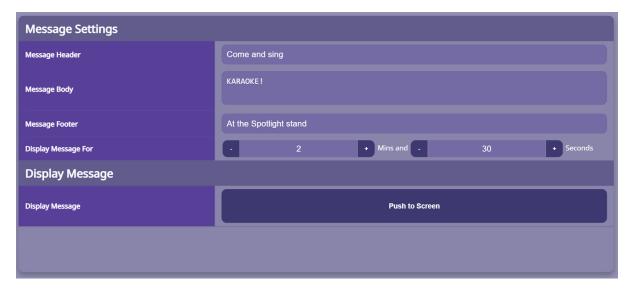
Enter a name for the quiz and select whether it is a paper-based or an online interactive quiz. Hitting either of these options will add the quiz to the Current Quizzes list:



To play the quiz hit the 'Play' button, to view the quiz hit the 'View' button and to delete the quiz hit the 'Delete' button.

### **Quick Messages**

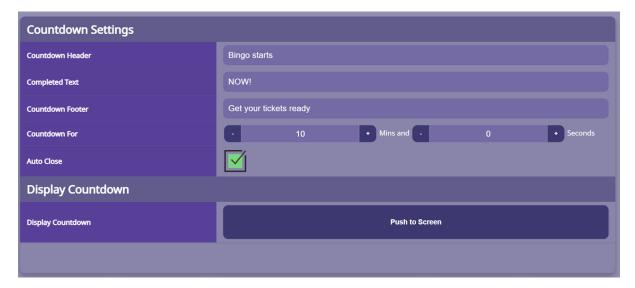
To display messages on the screen, hit the 'Quick Messages' button on the menu.



Enter the required details and hit the 'Push to Screen' button to push the message to the screen.



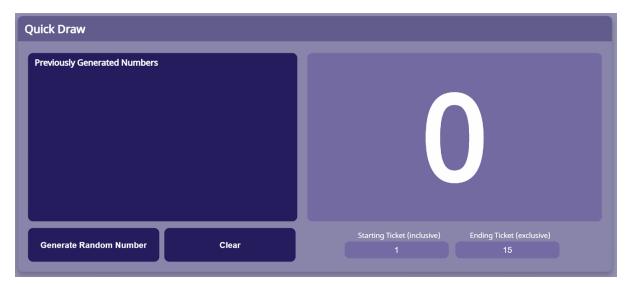
The 'Count Down' button at the bottom of the screen will change the type of message to a countdown. The button will switch to 'Message', when you want to switch back to standard messages, hit the 'Message' button. The 'Close Message' closes the message on the screen.



Like before, add the required details, this time with an additional countdown and hit the 'Push to Screen' button to push the countdown to the screen.

#### Quick Draw

To start Quick Draw, hit the 'Quick Draw' button on the main menu.



To generate a random number, hit the 'Generate Random Number' button, to clear this button, hit the 'Clear' button.

The starting and ending ticket can be changed on the bottom right hand of the screen by clicking the corresponding boxes:



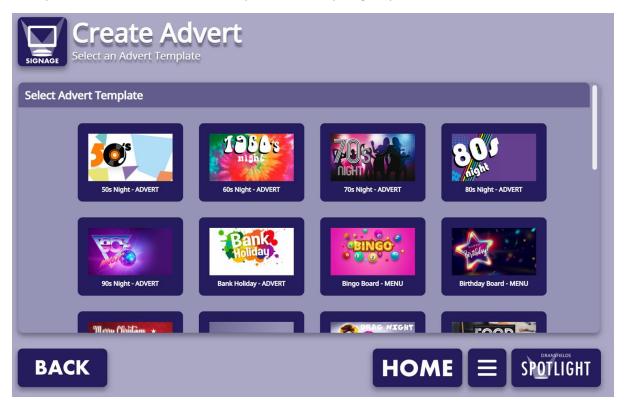
# Signage

To go into signage, hit the 'Signage' button on the main menu:



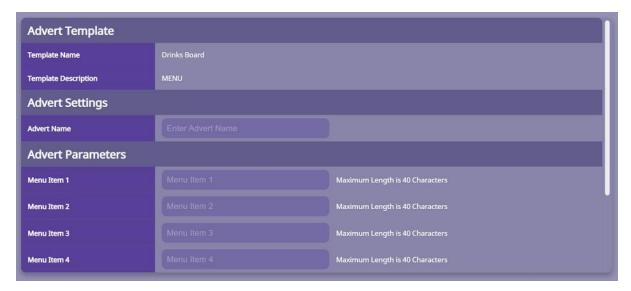
From here, you can see a list of the signage that Spotlight is currently running. To add signage, hit the 'Add' button.

Here you will be able to see all the templates on the Spotlight system:



To create an advert, hit the 'Select' button on the template you want to use.

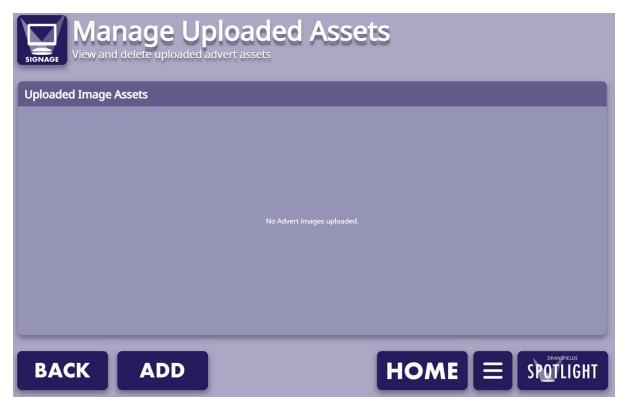
Enter the required details, using the scroll bar to move down the page:



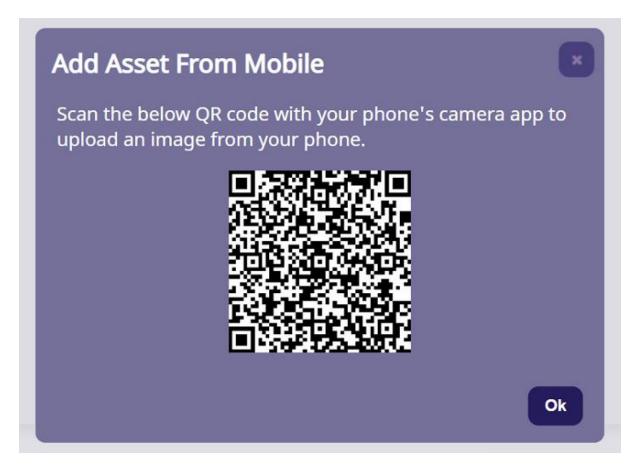
When all the details are added, hit 'Save'. This will add the advert to the list of Current Adverts.

#### To Add an Image:

To add your own image to Spotlight. Click the 'Uploads' button on the Current Adverts page. You will be brought to this page:



Click the 'Add' button on this page. The below message will pop up:



Scan the QR code using a mobile device. You will be brought to a webpage where you will be able to upload your image from your mobile device. After a few minutes of processing the image will show in the 'Uploaded Image Assets' window.

When you select the Full Screen Image advert when creating a new advert. Enter the details as you would usually do, but also select the image you would like to upload:

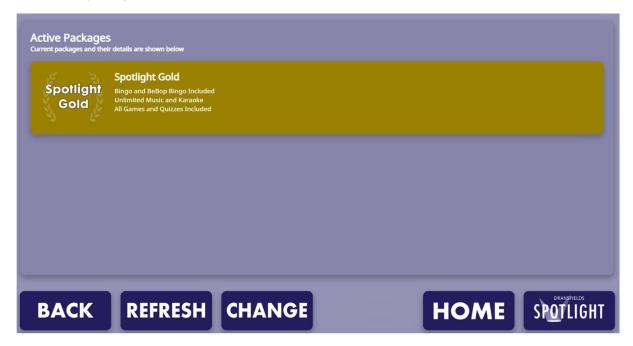


When you click 'Save'. You will be able to see your uploaded image as an advert in the 'Current Adverts' window.

# Membership Package

To check what membership package, you are on hit the 'Membership Package' button on the main menu.

Your active packages will be shown:



To change the package, you are on hit the 'Change' button.

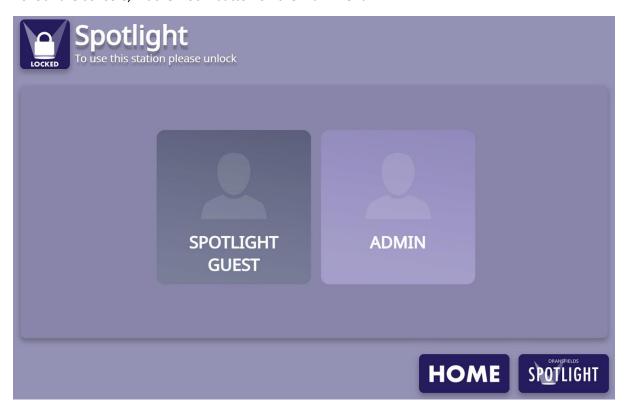
You will be shown a list of packages to choose from:



Hit the 'Select' button on the required package you want.

### Lock

To lock the console, hit the 'Lock' button on the main menu:



To return your account, hit the 'Spotlight Guest' button. This will return you to the main menu.

# **Creating Users**

To create a new user hit the 'Lock' button. This will bring you to a screen that lets you select different user accounts:



From here. Select the 'ADMIN' account.



Input the code: 8770.

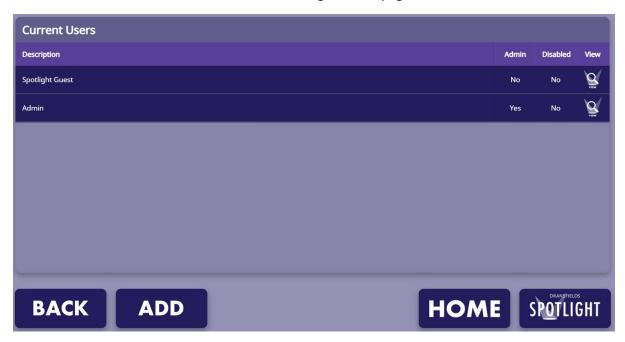
You will be brought back to the main menu. From here, hit the 'Spotlight' button on the bottom right:



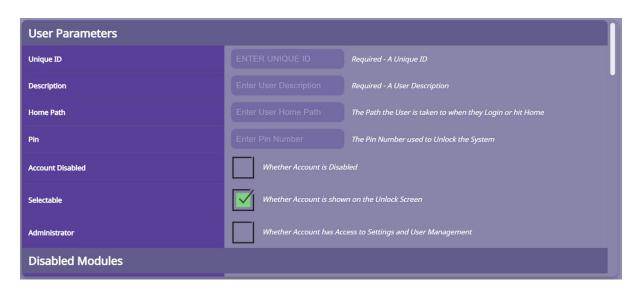
This will bring you back to the main menu screen:



From here, hit the 'USERS' button. You will be brought to this page:



To add a new user, hit the 'Add' button. You will then need to fill in the required details using the scroll bar to move down the page:



When happy with the changes, hit 'Create User' at the bottom of the page. Your new account will be added to the list of 'Current Users'.



To make any changes to an account hit the 'View' button, where you can amend any details.